Burland and Acton Parish Council Meeting Actions

Action #	Date Raised	Action	Assignee(s)	Target Completion Date	Status	Updates
1	18-May-23	Burland Bank Account be renamed "Burland and Acton Parish Council"	Mark Bailey and Karen Bedford	20.07.23	Ongoing	MB 02.06.23 email to KB re organising closure of Acton Bank Account and gave details of the current Burland Bank Accounts
2	18-May-23	Purchase of SID from Worleston Parish Council	Mark Bailey	Ongoing	Open	MB to approach Worleston PC
3	18-May-23	Monks Lane Trial - no left or right turn into Monks Lane	Cllr Posnett	Ongoing	Open	Cllr Posnett to get a date for start of the work. KB emailed Cllr Posnett on 21.7.23 asking her to chase up start date
4	18-May-23	Car Park Acton - increase in rent - representations to be made to owners re 25% rise	Cllr Williams	Ongoing	Open	Cllr Williams to contact Strutt and Parker re 25% rise in rent.
5	18-May-23	Car Park Acton - potholes	Cllr Jackson	15.06.23	Closed	Cllr Jackson has filled in the potholes
6	18-May-23	CIL Monies for Malbank Waters	All	Ongoing	Open	21.06.23 - KB sent email to Cllr Posnett asking for costings from Highways. Copy of Annie Coombs report sent with email. Report emailed to Parish Cllrs 21.06.23
7	18-May-23	Calendar of Meetings - possible change of date	Karen Bedford	20.07.23	Closed	KB to contact Booking Clerk of the Parish Hall re possibility of having the 2nd Monday of the Month. Main Hall is taken by the WI on every 2nd Monday. Possibility that the Club Room could be available but the WIFI does not reach the Club Room and KB was asked by CLJ to book the Main Hall for all meetings. The 3rd Monday of the month it is available. To be deferred to 20.07.23. KB - 22.06.23 - Cost of room hire for Main Hall after 7pm is £30.85 (for 3 Hours). Liz Ford, Booking Secretary is provisionally holding rooms for us until discussed at meeting on 20.07.23
8	18-May-23	Highways matters/Speed Watch	All	Ongoing	Open	All - Road Safety - State of footpaths and verges in Acton. Potholes in Long Lane. Chair encouraged members to report issues more than once on CEC website. Speed Gun - No updates - Training session needs to be held in Acton. JT 30mp flashing sign in Burland still needs to be fixed. NJ keen to be trained on speed gun. Ask PCSO Sharon Jones to help in collecting evidence. Sid Location - Sids to be kept in current locations in Burland and Ravensmoor. Confirmed SIDs be purchased from Worleston PC. Put on agenda for next meeting - 20 July
9	18-May-23	Dorfold Hall Planning Application	Cllr Williams	15.06.23	Open	Checks be made on progress of this application. KB checked CEC website and the application is still available to view. It says Committee Date - 28.06.23. Planning Ref is 19/5211N. Cllr Williams to chase up
10	18-May-23	Letter of Thanks to Carol Mace	Clerks	15-Jun-23	Closed	Cllr Percival asked that a letter of thanks be sent to Carol Mace
11	18-May-23	Planning enforcement on Ravens Lane	All	15-Jun-23	Open	Cllr Stott asked that the issue of planning enforcement on Ravens Lane be brought to the next meeting. Cllr Pearson to follow this up
12	18-May-23	Flytipping	All	15-Jun-23	Closed	Cllr Stewart mentioned tyres had been flytipped on the layby next to the Windmill. Issue to be logged with Police. The action assigned to Cllr Stewart (#12, reporting of the fly-tipped tyres to the police) has been completed - I forwarded the CEC "FixMyStreet" reports (4549037 & 4576408) to our local PCSO Sharon Jones.
13	15-Jun-23	Parish Council Insurance	Mark Bailey	20.07.23	Open	Mark Bailey to get other quotes for the Insurance
14	15-Jun-23	Social Media	Mark Bailey	Ongoing	Open	Mark Bailey to update the Social Media Sites
15	15-Jun-23	Car Park Maintenance	All	20.07.23	Open	Item to be put on the agenda for 20 July
16	15-Jun-23	Creation of Committees	All	Ongoing	Open	It was agreed to hold off on this item and review the length of time meetings are taking before proposing any changes
17	15-Jun-23	Renewal of Broadband Contract - Parish Hall	Karen Bedford	20.07.23	Closed	Karen Bedford to contact BT re contract for Broadband. Contract renewed 27.06.23 at the same price and also boosters to be provided by BT for other rooms in the Hall.