ACTON, EDLESTON & HENHULL PARISH COUNCIL

Clerk: Karen Bedford
14 The Beeches, Nantwich, CW5 5YP
Tel: (day) 07734 779224 e-mail: clerk.actonpc@googlemail.com

To: Members of the Parish Council Date: 16 July 2021

Dear Member

The next meeting of the Parish Council will be the Annual Parish Meeting to be held on **THURSDAY 22 JULY 2021** at 7.30pm at Acton Parish Hall, followed by the Annual Council Meeting. The agendas are appended below.

Yours sincerely

Clerk

MEMBERS OF THE PRESS AND PUBLIC
ARE WELCOME TO ATTEND THIS MEETING

Notification to members of the public attending the meeting

The Parish Council welcomes and encourages members of the public to attend its meetings.

You are requested to enter and leave quietly and to remain quiet during the meeting. Mobile phones and pagers should be switched off, and no food or drink should be brought into the meeting. If you do attend, copies of the agenda and accompanying papers will be provided for you.

AGENDA

1. APOLOGIES

2. DECLARATION OF INTERESTS

Members to declare any personal or prejudicial interest, and the nature of that interest, which they have in any item of business on the agenda and, if necessary, to leave the meeting prior to the discussion of that item.

Declarations are a personal matter for each Member to decide. Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Member, based on the particular circumstances.

3. DISPENSATIONS

This item is a standing agenda item to enable dispensations to be granted as and when appropriate following receipt of an agenda. If a Member is unaware that he/she has a DPI in an item of business until the agenda is received, there is an opportunity for a written request (e-mail acceptable) to be submitted to the Clerk at least two clear days before the meeting (or whatever period the Parish Council considers appropriate). The matter of dispensation can then be considered by the Parish Council (or the Clerk if this is delegated) at the same meeting.

4. MINUTES OF THE ANNUAL PARISH MEETING AND THE ANNUAL COUNCIL MEETING HELD ON 27 MAY 2021

To approve the minutes of the Annual Parish Meeting and the Annual Council Meeting held on 27 May 2021 as a correct record.

5. INTERNAL AUDIT

AGREED: The Parish Council agreed the Internal Auditor's Report for 2020/2021.

AGREED: The Parish Council agreed the Internal Audit Report Action Plan 2020/2021.

6. MATTERS ARISING

CAR PARK

MONKS LANE

COMMUNITY GOVERNANCE REVIEW

7. CHESHIRE EAST COUNCILLOR'S REPORT

8. CORRESPONDENCE - The Clerk to report receipt of correspondence.

8. FINANCIAL MATTERS

The Parish Council is asked to authorise the following payments from the Parish Council Account:-

(a)	Came & Company – Insurance Renewal	£375.06
(b)	Acton Parish Hall	£ 18.15
(c)	Shires Payroll – 2nd Quarter	£ 41.40

9. PARISH COUNCILLORS' REPORTS

Parish Councillors are invited to share information or to request items for inclusion on the agenda for the next meeting.

10. DATE OF NEXT MEETING – ANNUAL COUNCIL MEETING - Thursday 16 September 2021