

**MINUTES OF THE ANNUAL GENERAL MEETING OF
ACTON EDLESTON AND HENHULL PARISH COUNCIL
HELD AT ACTON PARISH HALL ON 18TH MAY 2017**

PRESENT: Councillor Mike Houlston
Councillor Carol Mace
Councillor Steve Kuenne
Councillor Tony Coxhill
Councillor Les Hobson
Councillor Dave Taylor

APOLOGIES: Councillor Stan Davies
Annie Coombs

IN ATTENDANCE: Charles Roundell
Two Members of the Public

NOMINATION OF CHAIR

The Clerk asked for nominations for the post of Chair to the Parish Council. Mike Houlston was nominated by Carol Mace and seconded by Tony Coxhill. There were no other nominations.

NOMINATION OF VICE-CHAIR

The Chair asked for nominations for the post of Vice-Chair to the Parish Council. Carol Mace was nominated by Mike Houlston and seconded by Steve Kuenne. There were no other nominations.

NOMINATION OF RESPONSIBLE FINANCE OFFICER

The Chair asked for nominations for the post of Responsible Finance Officer to the Parish Council. Carol Mace was nominated by Mike Houlston and seconded by Les Hobson. There were no other nominations.

NOMINATION FOR THE NEIGHBOURHOOD PLAN GROUP CHAIR

The Chair asked for nominations for the post of Chair to the Neighbourhood Plan Group. Carol Mace was nominated by Mike Houlston and seconded by Tony Coxhill. There were no other nominations.

NOMINATIONS FOR SECRETARY AND FUNDING CO-ORDINATOR

AGREED: This be deferred to a later date.

DECLARATIONS OF INTEREST

Mike Houlston and Les Hobson declared an interest in any matters relating to the Parish Hall.

DISPENSATIONS

No Dispensation Forms were submitted.

MINUTES:

RESOLVED: That the minutes of the meeting held on 23rd March 2017 be approved as a correct record and signed by the Chair.

Audit Commission

AGREED: The Audit Commission's completed Annual Governance Statement was accepted by the Parish Council and signed by the Chairman.

AGREED: The summary of accounts was presented at the meeting and approved as a correct record.

AGREED: The Audit Commission's completed Annual Return was accepted by the Parish Council and signed by the Chairman.

AGREED: The Internal Auditors Report 2016-2017 was accepted by the Parish Council.

AGREED: The Parish Council's Action Plan from the Internal Auditors Report was accepted by the Parish Council.

MATTERS ARISING:

NEIGHBOURHOOD PLAN

Carol Mace reported she was still gathering together information for the Plan. A quote of £7-£8,000 had been received from the Wildlife Trust for them to carry out a landscaping survey. The Parish Council thought this was something that Annie Coombs could do with her knowledge of these matters.

RISK ASSESSMENT 2017-2018

AGREED: The Risk Assessment was agreed for 2017-2018 and signed by the Chair.

WEBSITE

The Website is coming together and information submitted by the Clerk and Steve Kuenne.

AGREED: Clerk to purchase a new printer from monies from the transitional code fund from Chalc.

DEFIBRILLATOR

The defibrillator has been installed and has been registered with Cheshire East. The Inner Wheel have offered to run a First Aid Event to show how the defibrillator works. Probably around September time.

AGREED: Parish Council to contribute £100 towards this event.

AGREED: An advert be placed in the “Insight Magazine” about the defibrillator.

TAYLOR DRIVE

The latest news was that work was to start around 24th April. There was disappointment all round that this hadn't happened.

BOROUGH COUNCILLORS REPORT

Councillor Michael Jones did not attend the meeting and Councillor Stan Davies sent his apologies.

The Parish Council expressed their concern that there had been no input from Cheshire East for quite a while. Mike Houlston to speak to Cllr Rachel Bailey.

CORRESPONDENCE:

The Clerk issued correspondence received.

ACCOUNTS:

The following were approved for payment from the Parish Council Account:-

(a)	Acton Parish Hall	£ 12.30
(b)	Clerk's Salary & Expenses (April/May/June 2017)	£397.25
(c)	Membership to Chalco	£130.90
(d)	Cheshire Community Action Membership	£ 20.00
(f)	JDH Services – Internal Audit	£142.80
(g)	Dorfold Estate – Car Park	£1102.08
(h)	Shires Pay Services Ltd – Payroll 1 st Quarter 2018	£ 25.50

PARISH COUNCILLORS REPORTS

P17/2110N – Dorfold Cottages

AGREED: Although this wasn't within the Parish area, the Parish Council to submit their objections to this planning application.

CHURCH FARM GARAGES

The design of the Garages at Church Farm were discussed. They looked more like hen huts than garages and were rather large. Were they built before planning permission. Clerk to check with Cheshire East Planning.

PEAR TREE COTTAGE, CUCKOO LANE, ACTON

The Appeal to the Inspectorate had been rejected.

Dave Taylor reported on the Cluster Meeting he had attended. There had been a lot more crime reported. Police were currently negotiating with the Social Landlords for Malbank Waters about anti-social behaviour. There had been 2 road rage incidents reported.

Carol Mace reported a caravan in the field at Bluestone Crossroads. Clerk to investigate if planning permission is required for a Static Caravan in an open field.

Steve Kuenne reported that the Reaseheath Students had done a good job of the two footpaths down to the canal and that the soakaways were working. Unfortunately a tractor had been ploughing in the field and ruined the new footpath. Mike Houlston to speak to Reaseheath College.

Steve Kuenne had been in touch with Elizabeth Rodgers at Cheshire East with regard to the footpath on the Car park. She said there were no conservation issues. Steve Kuenne to sort out planning issues regarding the new footpath.

The meeting finished at 8.15pm. The next meeting will be on 20th July 2017.