

**MINUTES OF THE MEETING OF
ACTON EDLESTON AND HENHULL PARISH COUNCIL
HELD AT ACTON PARISH HALL ON 23RD NOVEMBER 2017**

PRESENT: Councillor Mike Houlston
Councillor Carol Mace
Councillor Philip Percival
Councillor Tony Coxhill
Councillor Les Hobson
Councillor Dave Taylor

APOLOGIES: Councillor Stan Davies
Councillor Michael Jones
Councillor Steve Kuenne

IN ATTENDANCE: Annie Coombs, Charles Roundell
Mr Webster

DECLARATIONS OF INTEREST

Mike Houlston declared an interest in any matters relating to the Parish Hall and Philip Percival declared an interest in any matters relating to Kingsley Fields Development.

DISPENSATIONS

No Dispensation Forms were submitted.

MINUTES:

RESOLVED: That the minutes of the meeting held on 28th September 2017 be approved as a correct record and signed by the Chair.

MATTERS ARISING:

NEIGHBOURHOOD PLANNING

Carol Mace reported on the progress with the Plan. A Table of Contents form was circulated before the meeting. Carol waiting for a response from the Wildlife Trust and from Tom Evans at Cheshire East regarding housing. Now at the stage to write the first draft. Parish Council to sanction using an external consultant to put the plan together. Two quotes have been sort from Cheshire Community Action and from Urban Print in Macclesfield. Funding for the cost of this to be applied for as soon as possible.

AGREED: Carol Mace to put a funding application together.

The average cost of putting a Neighbourhood Plan together is between £4-£6000 for a basic Plan. The Maximum that can be applied for is £9000 but up to two applications can be applied for.

Philip Percival thanked Carol Mace for all the work done so far regarding the Plan. Carol Mace thanked the people who had helped her.

AGREED: The Parish Council agreed that Carol Mace and Mike Houlston would make a decision on the application between them.

Annie Coombs reported that the deadline for funding was at the end of the financial year. Carol Mace to share email the draft plan as soon as it is ready.

Any comments on the Vision Statement to be forwarded to Carol Mace as soon as possible.

WEBSITE

Clerk reported she had added more content to the website. The Neighbourhood Plan to be added to the website as soon as it is completed. An article to be put in the Parish Magazine highlighting the Website and a Parish Events Section to be added.

DORFOLD ESTATES

Parish Councillors attended an informal meeting with Chris from Turnberry earlier in the week.

It was **AGREED:** That the Parish Council put in writing their thoughts and requirements regarding the planned developments from Dorfold Estates. Mike Houlston to draft a discussion paper and forward to members in the next few weeks. Clerk to ask for a copy of the Plan that Turnberry brought to the meeting.

Charles Roundell of Dorfold Estates reported that the final design would be a stipulation in the sale of the land and that legal agreement would be required with clauses in regarding this.

Annie Coombs reported that at the end of the Cherrette in the summer, Turnberry had said they would be preparing design codes in addition to the outline planning application.

TAYLOR DRIVE

Mike Houlston attended the Consultation Meeting. Notification of the consultation meeting had been very sporadic and had received a lot of criticism. There were three suggestions put forward:-

- (i) Taylor Drive link road to be completed.
- (ii) Welsh Row to be made one way from Sir Edmond Wright Way.
- (iii) Vehicle ban (apart from Buses) from Town Centre over Welsh Row Bridge.

AGREED: Mike Houlston had drafted some comments which included that the Link Road should be built and that Marsh Lane should be made one way in part. These comments to be put together and the Clerk to submit these to the Consultation on Cheshire East Council's website.

DRAFT BUDGET PROPOSALS 2017-2018

The draft report was tabled at the meeting.

AGREED: A sum of £1,000 be added to the budget proposals for Neighbourhood Plan Events.

BOROUGH COUNCILLOR'S REPORT

Cllr Michael Jones and Cllr Stan Davies gave their apologies for the meeting.

CORRESPONDENCE:

The Clerk issued correspondence received.

ACCOUNTS:

The following were approved for payment from the Parish Council Account:-

(a)	Acton Parish Hall – 23.11.17	£ 12.30
(b)	Acton Parish Hall – 21.11.17	£ 12.30
(c)	Clerk's Salary – Oct-Dec 2017	£386.25
(d)	Steve Jones- Groundswork	£450.00
(e)	Shires Ltd – Payroll	£ 25.50

PARISH COUNCILLORS REPORTS

Carol Mace reported that the chalet on the field at the corner of Bluestone Crossroads had now been vacated and that she would keep a look out for any further signs of occupation.

Mike Houlston reported that the footpath from the Car Park to the Parish Hall was still in a poor state of repair even though he had contacted Cheshire East on numerous occasions. Clerk to write to Cheshire East.

The Clerk was asked to find out the estimated population of the Parish Council area and report back to the next meeting.

Dave Taylor reported that the footpath to the canal had been ruined by tractors driving over it. The posts need to be put back in and contractors asked to use the area inbetween the posts when they drive across.

Dave Taylor had recently attended a Cluster meeting. He reported that someone had attempted to try and remove the lead downspouts from the Church.

Acton Primary School now has a defibrillator.

Les Hobson had been in touch with Cllr Stan Davies regarding the traffic calming measures that had been implemented on the bridge at Ravensmoor. The works had taken a week to be done but only a new kerbstone and white lines had been added to no benefit. Cllr Davies to look into this. The Parish Council felt that "priority" signs were needed.

Philip Percival reported about the bridge towards the end of Welshman's Lane – the blue plastic temporary safety measures that were put in about four years ago were still there and that no permanent safety measures had been put in. Clerk to contact Cheshire East about this.

Meeting finished at 8.20pm.

The next meeting will be on **TUESDAY 16th January 2018.**