

**MINUTES OF THE MEETING OF
ACTON EDLESTON AND HENHULL PARISH COUNCIL
HELD AT ACTON PARISH HALL ON 20 MARCH 2018**

PRESENT: Councillor Carol Mace
Councillor Dave Taylor
Councillor Philip Percival
Councillor Tony Coxhill

APOLOGIES: Councillor Mike Houlston
Councillor Les Hobson

IN ATTENDANCE: Annie Coombs
Mr Thompson
Maggie Harper

DECLARATIONS OF INTEREST

Philip Percival declared an interest in any matters relating to Kingsley Fields Development.

DISPENSATIONS

No Dispensation Forms were submitted.

MINUTES:

RESOLVED: That the minutes of the meeting held on 16 January 2018 be approved as a correct record and signed by the Vice Chair.

MATTERS ARISING:

NEIGHBOURHOOD PLANNING

Carol Mace reported that all the information was now in for the preparation of the Plan and had been submitted to Lucy Hughes at Cheshire Community Action to prepare a first draft which is almost completed. When ready the draft to be circulated to Members. Grant monies towards the preparation of the Plan were granted by Groundwork Uk in the sum of £2553.00.

AGREED: Carol to forward a copy of the Grant application to the Clerk for audit purposes.

When the draft plan is ready, submit to Cheshire East for a first approval. There will then need to be a Consultation Event, probably an open meeting in the Summer of 2018. 50% agreement for the Plan is needed from Constituents of the Parish. When finalised the Plan will need to be put on the Parish's website and a copy in the Library etc.

GPDR

The Clerk gave a brief overview of the new General Data Protection Regulations (GDPR) and would report further at the next meeting.

DORFOLD

The Parish Council recently had an informal meeting with Chris Patterson of Turnberry. No more decisions had been made on the proposed application. Chris tabled an updated plan but the Parish Council are still unsure where the roads will be and the layout of the properties. It was proposed that a Design Group Meeting be held after Easter.

Turnberry's were hoping to submit an outline application in April/May.

PLANNING APPLICATIONS

Annie Coombs left the room whilst a discussion was held over the two applications below:-

18/1122N – Madams Farm, Ravens Lane, Burland – Listed Building Consent for application for retention of works.

18/1125N – Madams Farm, Ravens Lane, Burland – Listed Building Consent for the retention of two solar panels, internal pipework and storage tanks.

AGREED: The Parish Council has no objection to these retrospective applications in this instance.

Annie Coombs returned to the meeting.

CLERK'S SALARY 2018-2019

The Clerk left the room whilst a discussion was held over the Clerk's Salary 2018-2018

AGREED: The Clerk's Salary be increased to £1584 per annum – to be paid by Standing Order of £132 per month from 25 April 2018.

AGREED: Clerk's expenses (Broadband, postage etc) to be paid at the end of the financial year 2018-2019. Clerk to submit an invoice at the March 2019 meeting.

The Clerk returned to the meeting.

BOROUGH COUNCILLOR'S REPORT

Cllr Stan Davies did not attend the meeting.

CORRESPONDENCE:

The Clerk issued correspondence received.

AGREED: A donation of £250 be sent to the Trustees of Acton Parish Hall.

ACCOUNTS:

The following were approved for payment from the Parish Council Account:-

(a)	Acton Parish Hall – 20.03.18	£ 12.65
(b)	Shires Payroll – 4 th Quarter	£ 25.50
(c)	Cheshire Community Action – Neighbourhood Plan	£2553.00

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(d) Cheshire Wildlife Trust – Neighbourhood Plan

£1170.00

TRANSPARENCY FUND

A further grant from the Transparency Fund had been received by the Parish Council of £722.20.

AGREED: The Clerk now proceed in obtaining a Laptop, Anti Virus Software, Windows Office and a Printer/Scanner for use by all Members of the Parish Council. This equipment to be kept at the home of the Parish Clerk.

AGREED: An amount of £150 within the grant from the Transparency Fund was for work carried out on updating the Website from January 2017 to March 2018 and the Clerk and Cllr Steve Kuenne to report to the next meeting how this will be split between them.

PARISH COUNCILLORS REPORTS

Dave Taylor reported a new fence had been erected inside of the original fence on Bluestone Traffic lights. Carol Mace agreed to take a look and report back to the Parish Council.

Clerk to email Planning Enforcement to inform them that a scrap metal business seemed to be carried out here and that a licence to carry out business might be required.

Dave Taylor reported on the road traffic, parking and speed on the Chester Road near the School. Possibility of permanent speed indicators being installed – flashing ones – Clerk to contact Rob Welch.

Letter be sent to the Head Teacher at the School regarding parents parking on Chester Road. Suggestion that two solid white lines be put on road. Possibly increase the double yellow lines at the top of Wilbraham Road. Parking on Wilbraham Road was causing problems.

Tony Coxhill reported about Taylor Drive – he said a major war was going on with the residents in the road. Tony had told Arthur Moran that the Parish Council supported the completion of the Taylor Drive link road.

Mrs Maggie Harper asked for a copy of the outline planning proposed by Dorfold Estates. Mike Houlston agreed she could have a copy when it had become a public document. She was concerned about the siting of the public house and car park.

Annie Coombs asked if a sign could be erected at the bottom of Ravens Lane to say “This area is covered by CCTV occasionally”. Clerk to contact Highways.

Meeting finished at 8.20pm.

The next meeting will be on **AGM on THURSDAY 17 MAY 2018.**