

# ACTON, EDLESTON & HENHULL PARISH COUNCIL

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To: Members of the Parish Council

Date: 22<sup>nd</sup> September 2017

Dear Member

The next meeting of the Parish Council will be held on Thursday 28<sup>th</sup> September 2017 at Acton Parish Hall at 7.30pm. The agenda is appended below. Please bring any supporting papers to this meeting that have been sent previously.

Yours sincerely

Clerk

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***MEMBERS OF THE PRESS AND PUBLIC  
ARE WELCOME TO ATTEND THIS MEETING***

**Notification to members of the public attending the meeting**

The Parish Council welcomes and encourages members of the public to attend its meetings.

You are requested to enter and leave quietly and to remain quiet during the meeting. Mobile phones and pagers should be switched off, and no food or drink should be brought into the meeting. If you do attend, copies of the agenda and accompanying papers will be provided for you.

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***AGENDA***

- 1. APOLOGIES**
- 2. DECLARATION OF INTERESTS**

Members to declare any personal or prejudicial interest, and the nature of that interest, which they have in any item of business on the agenda and, if necessary, to leave the meeting prior to the discussion of that item.

Declarations are a personal matter for each Member to decide. Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Member, based on the particular circumstances.

**3. DISPENSATIONS**

This item is a standing agenda item to enable dispensations to be granted as and when appropriate following receipt of an agenda. If a Member is unaware that he/she has a DPI in an item of business until the agenda is received, there is an opportunity for a written request (e-mail acceptable) to be submitted to the Clerk at least two clear days before the meeting (or whatever period the Parish Council considers appropriate). The matter of dispensation can then be considered by the Parish Council (or the Clerk if this is delegated) at the same meeting.

**4. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20<sup>TH</sup> JULY 2017**

To approve the minutes of the Parish Council Meeting held on 20<sup>th</sup> July 2017 as a correct record.

**5. MATTERS ARISING**

**NEIGHBOURHOOD PLANNING**

**WEBSITE**

**6. CHESHIRE EAST COUNCILLOR'S REPORT**

**7. CORRESPONDENCE - The Clerk to report receipt of correspondence.**

**8. FINANCIAL MATTERS**

The Parish Council is asked to authorise the following payments from the Parish Council Account:-

(a)	Acton Parish Hall – 28.09.17	£ 12.30
(b)	Came & Company – Insurance	£280.00
(c)	Shires Ltd – Payroll	£ 25.50
(d)	Warbrook Creative Ltd – Website hosting - year	£ 40.00
(e)	Insight Magazine – Donation	£100.00

**9. PARISH COUNCILLORS' REPORTS**

Parish Councillors are invited to share information or to request items for inclusion on the agenda for the next meeting.

**10. DATE OF NEXT MEETING – Thursday 23<sup>rd</sup> November 2017.**